



ETHAN Health Meeting Minutes

Date: 10/31//25

Time: 9:00-9:30AM

Location: Virtual - Teams

Facilitator: Dr. Tran/Gaby Rowe

Note Taker: Jessica Coffey/Brittany Sutton

Attendees:

Dr. Theresa Tran, Lindsay Lanagan, Dr. Esmaeil Porsa, Raamel Mitchel, Gaby Rowe, Jessica Coffey, Brittany Sutton

Absentees:

Chris Newport, Lori Upton

Agenda

1. Call to Order
 2. Summary Of Draft Audit
 - a. Board Discussion
 3. Motion to Ratify Draft Audit
 4. Adjourn
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2. Key Discussion Points

1. Summary Of Draft Audit
 - a. Jessica provided an overview of the draft audit and accompanying letter to the board prepared by Weaver. The board reviewed each section of the document and highlighted key points for board awareness. Weaver will join the upcoming board meeting on **November 10** to conduct a detailed review and answer any additional questions.
 - b. Since the documents were finalized close to the meeting time, the draft audit was not shared in advance of the meeting. The documents will be emailed to the board after the board meeting.
 - c. Motion to Ratify Draft Audit



3. Motions and Decisions

The board discussed the following Motions and Decisions and voted in favor of each action as follows:

- **Ratify ETHAN Health Draft Audit for Submission to the City of Houston**
 - Board Vote
 - **For:** Dr. Theresa Tran, Ms. Lindsay Lanagan, Dr. Esmil Porsa, Mr. Raamel Mitchell
 - **Against:** None
 - **Abstain:** None
 - **Motion Passed:** 4-0-0

5. Next Steps & Future Meetings

- **Next Meeting:**
 - November 10, 2025, 3:00 - 4:00PM - Houston Health Department
 - 8th Floor Directors Conference Room
8000 N. Stadium Dr Houston, TX 77054

Meeting Adjourned: 9:20AM

Minutes Submitted by: Jessica Coffey